



LOCKPORT, FABIUS, PARK TOWNSHIPS
FIRE DEPARTMENT
St. Joseph County, Michigan

FINANCIAL REPORT WITH
SUPPLEMENTARY INFORMATION

Year Ended March 31, 2005

AUDITING PROCEDURES REPORT

Issue under P.A. 2 of 1968, as amended. Filing is mandatory.

Local Government Type <input type="checkbox"/> City <input type="checkbox"/> Township <input type="checkbox"/> Village <input checked="" type="checkbox"/> Other		Local Government Name Lockport, Fabius, Park Townships Fire Department	County St. Joseph
Audit Date March 31, 2005	Opinion Date July 28, 2005	Date Accountant Report Submitted to State: August 26, 2005	

We have audited the financial statements of this local unit of government and rendered an opinion on financial statements prepared in accordance with the Statements of the Governmental Accounting Standards Board (GASB) and the *Uniform Reporting Format for Financial Statements for Counties and Local Units of Government in Michigan* by the Michigan Department of Treasury.

We affirm that:

1. We have complied with the *Bulletin for the Audits of Local Units of Government in Michigan* as revised.
2. We are certified public accountants registered to practice in Michigan.

We further affirm the following. "Yes" responses have been disclosed in the financial statements, including the notes, or in the report of comments and recommendations

You must check the applicable box for each item below.

- ☐ yes ☒ no 1. Certain component units/funds/agencies of the local unit are excluded from the financial statements.
- ☐ yes ☒ no 2. There are accumulated deficits in one or more of this unit's unreserved fund balances/retained earnings (P.A. 275 of 1980).
- ☐ yes ☒ no 3. There are instances of non-compliance with the Uniform Accounting and Budgeting Act (P.A. 2 of 1968, as amended).
- ☐ yes ☒ no 4. The local unit has violated the conditions of either an order issued under the Municipal Finance Act or its requirements, or an order issued under the Emergency Municipal Loan Act.
- ☐ yes ☒ no 5. The local unit holds deposits/investments which do not comply with statutory requirements. (P.A. 20 of 1943, as amended [MCL 129.91], or P.A. 55 of 1982, as amended [MCL 38.1132]).
- ☐ yes ☒ no 6. The local unit has been delinquent distributing tax revenues that were collected for another taxing unit.
- ☐ yes ☒ no 7. The local unit has violated the Constitutional requirement (Article 9, Section 24) to fund current year earned pension benefits (normal costs) in the current year. If the plan is more than 100% funded and the overfunding credits are more than the normal cost requirement, no contributions are due (paid during they year).
- ☐ yes ☒ no 8. The local unit uses credit cards and has not adopted an applicable policy as required by P.A. 266 of 1995 (MCL 129.241).
- ☐ yes ☒ no 9. The local unit has not adopted an investment policy as required by P.A. 196 of 1997 (MCL 129.95).

We have enclosed the following:	Enclosed	To Be Forwarded	Not Required
The letter of comments and recommendations.	X		
Reports on individual federal financial assistance programs (program audits).			X
Single Audit Reports (ASLGU).			X

Certified Public Accountant (Firm Name) Campbell, Kusterer & Co., P.C.			
Street Address 512 N. Lincoln, Suite 100, P.O. Box 686	City Bay City	State MI	Zip 48707
Accountant Signature Campbell, Kusterer & Co., P.C.			

LOCKPORT, FABIUS, PARK TOWNSHIPS FIRE DEPARTMENT
St. Joseph County, Michigan

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CAMPBELL, KUSTERER & CO., P.C.

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INDEPENDENT AUDITOR'S REPORT

July 28, 2005

To the Fire Board
Lockport, Fabius, Park Townships Fire Department
St. Joseph County, Michigan

We have audited the accompanying financial statements of the governmental activities and each major fund of Lockport, Fabius, Park Townships Fire Department, St. Joseph County, Michigan as of and for the year ended March 31, 2005, which collectively comprise the Fire Department's basic financial statements as listed in the table of contents. These financial statements are the responsibility of Lockport, Fabius, Park Townships Fire Department's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the Lockport, Fabius, Park Townships Fire Department, St. Joseph County, Michigan as of March 31, 2005, and the respective changes in financial position thereof, for the year then ended in conformity with accounting principles generally accepted in the United States of America.

As described in Note 1, the Fire Department has implemented a new financial reporting model, as required by the provisions of GASB Statement No. 34, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments*, as of April 1, 2004.

The Management's Discussion and Analysis and budgetary comparison information listed in the table of contents are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management, regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Campbell, Kusterer & Co., P.C.

CAMPBELL, KUSTERER & CO., P.C.
Certified Public Accountants

LOCKPORT, FABIUS, PARK TOWNSHIPS FIRE DEPARTMENT
St. Joseph County, Michigan

MANAGEMENT'S DISCUSSION AND ANALYSIS
For the year ended March 31, 2005

The Management's Discussion and Analysis report of the Lockport, Fabius, Park Townships Fire Department covers the Fire Department's financial performance during the year ended March 31, 2005.

FINANCIAL HIGHLIGHTS

Our financial status remained stable over the last year. Net assets at March 31, 2005, totaled \$773,384.89 for governmental activities. Total revenues were \$191,687.89. The net decrease in net assets of \$152,372.16 included an \$87,758.08 depreciation deduction.

We did not incur any new debt.

OVERVIEW OF FINANCIAL STATEMENTS

This annual report consists of three parts, management's discussion and analysis, the basic financial statements and required supplementary information. The basic financial statements include two different kinds of statements that present different views of the Fire Department and the notes to the financial statements.

The first two statements are entity-wide financial statements and provide both long and short-term information about our overall financial status. These statements present governmental activities.

The remaining statements are fund financial statements, which focus on individual parts of the Fire Department in more detail.

The notes to the financial statements explain some of the information in the statements and provide more detailed data.

Required supplementary information further explains and supports the financial statement information with budgetary comparisons.

ENTITY-WIDE FINANCIAL STATEMENTS

The entity-wide statements report information about the Fire Department as a whole using accounting methods used by private companies. The statement of net assets includes all of the Fire Department's assets and liabilities. The statement of activities records all of the current year revenues and expenses regardless of when received or paid.

The two entity-wide statements report net assets and how they have changed. Net assets are the difference between the entity's assets and liabilities and this is one method to measure the entity's financial health or position.

Over time increases/decreases in the entity's net assets are an indicator of whether financial position is improving or deteriorating.

To assess overall health of the entity you may also have to consider additional factors such as tax base changes, facility conditions and personnel changes.

LOCKPORT, FABIUS, PARK TOWNSHIPS FIRE DEPARTMENT
St. Joseph County, Michigan

MANAGEMENT'S DISCUSSION AND ANALYSIS
For the year ended March 31, 2005

FUND FINANCIAL STATEMENTS

There are no fund financial statements as the Fire Department has only one fund.

FINANCIAL ANALYSIS OF THE FIRE DEPARTMENT AS A WHOLE

During the year, the department maintained the station building and equipment we have. We purchased new equipment totaling \$51,669.31, some of which was to replace worn out equipment. The Fire Department received a \$19,172.70 restricted contribution from a charitable trust for the purchase of part of the equipment. We did not purchase any fire trucks. The board began discussing building a new station as we have outgrown our present facility.

FINANCIAL ANALYSIS OF THE FIRE DEPARTMENT'S FUNDS

The Fire Department has only one fund. Please refer to the financial highlights section of this report for summary information or refer to the financial statement for more detailed information about the financial position and results of operations of our department.

CAPITAL ASSET AND LONG-TERM DEBT ACTIVITY

The Fire Department invested \$51,669.31 in capital assets in the current fiscal year.

KNOWN FACTORS AFFECTING FUTURE OPERATIONS

Future funding of the Fire Department is dependent on the financial support from and the financial stability of Lockport, Fabius and Park Townships.

CONTACTING THE FIRE DEPARTMENT'S MANAGEMENT

This financial report is designed to provide our investors and customers with a general overview of the Fire Department's finances and to demonstrate the Fire Department's accountability for the revenues it receives. If you have any questions concerning this report, please contact one of the Fire Department's board members.

David Brueck, President	(269) 467-7176
Paul Bungart, Treasurer	(269) 467-7637
Ronald Carpenter, Trustee	(269) 279-5953
Patricia Burke, Secretary	(269) 279-7402

LOCKPORT, FABIUS, PARK TOWNSHIPS FIRE DEPARTMENT
St. Joseph County, Michigan

GOVERNMENT-WIDE STATEMENT OF NET ASSETS
March 31, 2005

	<u>Governmental Activities</u>
ASSETS:	
CURRENT ASSETS:	
Cash in bank	45 938 25
Accounts receivable	3 250 00
Prepaid expenses	<u>9 699 69</u>
Total Current Assets	<u>58 887 94</u>
NON-CURRENT ASSETS:	
Capital Assets	1 437 080 85
Less: Accumulated Depreciation	<u>(690 797 94)</u>
Total Non-current Assets	<u>746 282 91</u>
TOTAL ASSETS	<u>805 170 85</u>
LIABILITIES AND NET ASSETS:	
LIABILITIES:	
CURRENT LIABILITIES:	
Accounts payable	<u>31 785 96</u>
Total Current Liabilities	<u>31 785 96</u>
NON-CURRENT LIABILITIES	<u>-</u>
Total Non-current Liabilities	<u>-</u>
Total Liabilities	<u>31 785 96</u>
NET ASSETS:	
Invested in Capital Assets, Net of Related Debt	746 282 91
Unrestricted	<u>27 101 98</u>
Total Net Assets	<u>773 384 89</u>
TOTAL LIABILITIES AND NET ASSETS	<u>805 170 85</u>

The accompanying notes are an integral part of these financial statements.

LOCKPORT, FABIUS, PARK TOWNSHIPS FIRE DEPARTMENT
St. Joseph County, Michigan

GOVERNMENT-WIDE STATEMENT OF ACTIVITIES
Year ended March 31, 2005

		<u>Program Revenue</u>		<u>Governmental Activities</u>
	<u>Expenses</u>	<u>Charges for Services</u>	<u>Capital Grants - Contributions</u>	<u>Net (Expense) Revenue and Changes in Net Assets</u>
FUNCTIONS/PROGRAMS				
Governmental Activities:				
Public safety	<u>244 060 05</u>	<u>171 050 00</u>	<u>19 172 70</u>	<u>(53 837 35)</u>
Total Governmental Activities	<u>244 060 05</u>	<u>171 050 00</u>	<u>19 172 70</u>	<u>(53 837 35)</u>
General Revenues:				
Interest				293 20
Miscellaneous				<u>1 171 99</u>
Total General Revenues				<u>1 465 19</u>
Change in net assets				(52 372 16)
Net assets, beginning of year				<u>825 757 05</u>
Net Assets, End of Year				<u>773 384 89</u>

The accompanying notes are an integral part of these financial statements.

LOCKPORT, FABIUS, PARK TOWNSHIPS FIRE DEPARTMENT
St. Joseph County, Michigan

BALANCE SHEET – GOVERNMENTAL FUND
March 31, 2005

	<u>Total (General)</u>
<u>Assets</u>	
Cash in bank	45 938 25
Accounts receivable	3 250 00
Prepaid expenses	<u>9 699 69</u>
Total Assets	<u><u>58 887 94</u></u>
<u>Liabilities and Fund Equity</u>	
Liabilities:	
Accounts payable	<u>31 785 96</u>
Total liabilities	<u>31 785 96</u>
Fund equity:	
Fund balance:	
Unreserved:	
Undesignated	<u>27 101 98</u>
Total fund equity	<u>27 101 98</u>
Total Liabilities and Fund Equity	<u><u>58 887 94</u></u>

The accompanying notes are an integral part of these financial statements.

LOCKPORT, FABIUS, PARK TOWNSHIPS FIRE DEPARTMENT
St. Joseph County, Michigan

RECONCILIATION OF BALANCE SHEET OF GOVERNMENTAL FUND
TO THE STATEMENT OF NET ASSETS
March 31, 2005

TOTAL FUND BALANCES – GOVERNMENTAL FUNDS 27 101 98

Amounts reported for governmental activities in the statement of
net assets are different because –

Capital assets used in governmental activities are not financial resources and
therefore are not reported in the governmental funds balance sheet:

Capital assets at cost	1 437 080 85
Accumulated depreciation	<u>(690 797 94)</u>

TOTAL NET ASSETS – GOVERNMENTAL ACTIVITIES	<u><u>773 384 89</u></u>
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The accompanying notes are an integral part of these financial statements.

LOCKPORT, FABIOUS, PARK TOWNSHIPS FIRE DEPARTMENT
St. Joseph County, Michigan

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
GOVERNMENTAL FUND
Year ended March 31, 2005

	<u>Total (General)</u>
Revenues:	
Charges for services – fire protection:	
Lockport Township	56 350 00
Fabius Township	49 350 00
Park Township	53 350 00
Flowerfield Township	12 000 00
Interest	293 20
Miscellaneous	<u>20 344 69</u>
Total revenues	<u>191 687 89</u>
Expenditures:	
Public safety:	
Fire protection:	
Salaries, wages and payroll taxes	66 100 56
Supplies	4 179 96
Gas and oil	4 028 53
Telephone	3 080 79
Insurance	34 906 72
Utilities	4 672 14
Parts and maintenance	19 125 78
Audit and legal	14 340 26
Training	75 00
Buildings and grounds	552 50
Miscellaneous	5 239 73
Capital outlay	<u>51 669 31</u>
Total expenditures	<u>207 971 28</u>
Excess (deficiency) of revenues over expenditures	(16 283 39)
Fund balance, April 1	<u>43 385 37</u>
Fund Balance, March 31	<u><u>27 101 98</u></u>

The accompanying notes are an integral part of these financial statements.

LOCKPORT, FABIUS, PARK TOWNSHIPS FIRE DEPARTMENT
St. Joseph County, Michigan

RECONCILIATION OF THE STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN
FUND BALANCES OF GOVERNMENTAL FUND TO THE STATEMENT OF ACTIVITIES
Year ended March 31, 2005

NET CHANGE IN FUND BALANCE – TOTAL GOVERNMENTAL FUND (16 283 39)

Amounts reported for governmental activities in the Statement of Activities are different because:

Governmental funds report capital outlays as expenditures; in the Statement of Activities,
these costs are allocated over their estimated useful lives as depreciation

Depreciation Expense	(87 758 08)
Capital Outlay	<u>51 669 31</u>

CHANGE IN NET ASSETS OF GOVERNMENTAL ACTIVITIES (52 372 16)

The accompanying notes are an integral part of these financial statements.

LOCKPORT, FABIUS, PARK TOWNSHIPS FIRE DEPARTMENT
St. Joseph County, Michigan

NOTES TO FINANCIAL STATEMENTS
March 31, 2005

Note 1 – Summary of Significant Accounting Policies

The accounting policies of the Lockport, Fabius, Park Townships Fire Department, St. Joseph County, Michigan, conform to generally accepted accounting principles as applicable to governmental units.

Reporting Entity

The financial statements of the Fire Department contain all the Fire Department funds that are controlled by or dependent on the Fire Department's executive or legislative branches.

The reporting entity is the Lockport, Fabius, Park Township's Fire Department. The Fire Department is governed by an elected Fire Board. As required by generally accepted accounting principles, these financial statements present the Fire Department as the primary government.

Government-Wide and Fund Financial Statements

The government-wide financial statements, (the Statement of Net Assets and the Statement of Changes in Net Assets) report information on all of the non-fiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, normally supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. All the Fire Department's government-wide activities are considered governmental activities.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include: (1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function; and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Taxes, intergovernmental payments and other items not properly included among program revenues are reported as general revenue.

Major individual governmental funds are reported as separate columns in the fund financial statements.

Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenue is recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. When an expense is incurred for purposes for which both restricted and unrestricted net assets are available, restricted resources are applied first.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both measurable and available. Revenue is considered to be available if it is collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, expenditures relating to compensated absences, and claims and judgments are recorded only when payment is due.

LOCKPORT, FABIUS, PARK TOWNSHIPS FIRE DEPARTMENT
St. Joseph County, Michigan

NOTES TO FINANCIAL STATEMENTS
March 31, 2005

Note 1 – Summary of Significant Accounting Policies (continued)

Measurement Focus, Basis of Accounting and Financial Statement Presentation (continued)

The Fire Department reports only one fund as follows:

- The General Fund is used to record the operations of the Fire Department which pertain to maintaining and operating the Fire Department. Included are all transactions related to the approved current operating budget.

Assets, Liabilities and Net Assets or Equity

Bank deposits and investments – Cash and cash equivalent investments include cash on hand, demand deposits, certificates of deposit and short-term investments with a maturity of three months or less when acquired. Investments are stated at fair value.

Receivables

Receivables have been recognized for all significant amounts due to the Fire Department. Allowances for uncollectible accounts have not been provided for in that collection is not considered doubtful and any uncollected amount would be immaterial.

Inventories

Inventories of supplies are considered to be immaterial and are not recorded.

Property Taxes

The Fire Department does not levy any property taxes.

Encumbrances

Encumbrances involving the current recognition of purchase orders, contracts and other commitments for future expenditures are not recorded.

Capital Assets

Capital assets are defined by the Fire Department as assets with an initial cost of more than \$150.00 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost. Donated assets are reported at estimated fair market value at the date of donation. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

Buildings and improvements	7-39 years
Vehicles and equipment	5-15 years

Compensated Absences (Vacation and Sick Leave)

Employees are not allowed to accumulate vacation and sick pay.

Post-employment Benefits

The Fire Department provides no post-employment benefits to past employees.

LOCKPORT, FABIUS, PARK TOWNSHIPS FIRE DEPARTMENT
St. Joseph County, Michigan

NOTES TO FINANCIAL STATEMENTS
March 31, 2005

Note 1 – Summary of Significant Accounting Policies (continued)

Fund Equity

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

Accounting Change

Effective April 1, 2004, the Fire Department implemented the provisions of Governmental Accounting Standards Board Statement No. 34, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments* (GASB No. 34). Changes to the Fire Department's financial statements as a result of GASB No. 34 are as follows:

A Management's Discussion and Analysis (MD&A) section providing analysis of the Fire Department's overall financial position and results of operations has been included.

Government-wide financial statements (Statement of Net Assets and Statement of Activities) prepared using the full accrual accounting for all the Fire Department's activities have been provided.

Capital assets in the governmental activities column of the Statement of Net Assets include net assets totaling \$746,282.91.

Note 2 – Budgets and Budgetary Accounting

The following procedures are followed in establishing the budgetary data reflected in these financial statements:

1. Prior to the beginning of the fiscal year, the proposed budget for each budgetary fund is submitted to the Fire Board for consideration.
2. The proposed budgets include expenditures as well as the methods of financing them.
3. Public hearings are held to obtain taxpayer comments.
4. The budgets are adopted at the activity level by a majority vote of the Fire Board.
5. The budgets are adopted on the modified accrual basis of accounting.
6. The originally adopted budgets can be amended during the year only by a majority vote of the Fire Board.
7. The adopted budgets are used as a management control device during the year for all budgetary funds.
8. Budget appropriations lapse at the end of each fiscal year.
9. The budgeted amounts shown in these financial statements are the originally adopted budgets with all amendments that were approved by the Fire Board during the fiscal year.

LOCKPORT, FABIUS, PARK TOWNSHIPS FIRE DEPARTMENT
St. Joseph County, Michigan

NOTES TO FINANCIAL STATEMENTS

March 31, 2005

Note 3 – Deposits and Investments

Michigan Compiled Laws, Section 129.91, authorizes the Fire Department to deposit and invest in the accounts of federally insured banks, credit unions, and savings and loan associations; bonds, securities and other direct obligations of the United States, or any agency or instrumentality of the United States; United States government or federal agency obligation repurchase agreements; banker's acceptance of United States banks; commercial paper rated within the two highest classifications, which mature not more than 270 days after the date purchase; obligations of the State of Michigan or its political subdivisions which are rated as investment grade; and mutual funds composed of investment vehicles which are legal for direct investment by local units of government in Michigan. Financial institutions eligible for deposit of public funds must maintain an office in Michigan.

The Fire Board has designated two banks for the deposit of Fire Department funds. The investment policy adopted by the board in accordance with Public Act 196 of 1997 has authorized investment in all investments authorized by state law as listed above.

The Fire Department's deposits and investments are in accordance with statutory authority.

The Governmental Accounting Standards Board Statement No. 3, risk disclosures for the cash deposits are as follows:

	<u>Carrying Amounts</u>
Total Deposits	<u>45 938 25</u>

Amounts in the bank balances are without considering deposits in transit or uncleared checks.

	<u>Bank Balances</u>
Insured (FDIC)	42 992 30
Uninsured and Uncollateralized	<u>-</u>
Total Deposits	<u>42 992 30</u>

The Lockport, Fabius, Park Townships Fire Department did not have any investments as of March 31, 2005.

Note 4 – Capital Assets

Capital asset activity of the Fire Department's Governmental activities for the current year was as follows:

	<u>Balance 4/1/04</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance 3/31/05</u>
<u>Governmental Activities:</u>				
Buildings and improvements	218 068 70	4 505 00	-	222 573 70
Vehicles and equipment	<u>1 167 342 84</u>	<u>47 164 31</u>	<u>-</u>	<u>1 214 507 15</u>
Total	1 385 411 54	51 669 31	-	1 437 080 85
Accumulated Depreciation	<u>(603 039 86)</u>	<u>(87 758 08)</u>	<u>-</u>	<u>(690 797 94)</u>
Net Capital Assets	<u>782 371 68</u>	<u>(36 088 77)</u>	<u>-</u>	<u>746 282 91</u>

LOCKPORT, FABIUS, PARK TOWNSHIPS FIRE DEPARTMENT
St. Joseph County, Michigan

NOTES TO FINANCIAL STATEMENTS
March 31, 2005

Note 5 – Deferred Compensation Plan

The Fire Department does not have a deferred compensation plan.

Note 6 – Risk Management

The Fire Department is exposed to various risks of loss related to property loss, torts, errors, omissions, and employee injuries (workers' compensation). The Fire Department has purchased commercial insurance for property loss, torts and workers' compensation claims. Settled claims relating to the commercial insurance have not exceeded the amount of insurance coverage in any of the past three fiscal years.

Note 7 – Pension Plan

The Fire Department does not have a pension plan.

LOCKPORT, FABIUS, PARK TOWNSHIPS FIRE DEPARTMENT
St. Joseph County, Michigan

BUDGETARY COMPARISON SCHEDULE – GENERAL FUND
Year ended March 31, 2005

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance with Final Budget Over (Under)</u>
Revenues:				
Charges for services – fire protection:				
Lockport Township	68 750 00	68 750 00	56 350 00	(12 400 00)
Fabius Township	74 250 00	74 250 00	49 350 00	(24 900 00)
Park Township	68 750 00	68 750 00	53 350 00	(15 400 00)
Flowerfield Township	12 000 00	12 000 00	12 000 00	-
Interest	400 00	400 00	293 20	(106 80)
Miscellaneous	100 00	100 00	20 344 69	20 244 69
Total revenues	<u>224 250 00</u>	<u>224 250 00</u>	<u>191 687 89</u>	<u>(32 562 11)</u>
Expenditures:				
Public safety:				
Fire protection:				
Salaries, wages and payroll taxes	54 400 00	54 400 00	66 100 56	11 700 56
Supplies	4 600 00	4 600 00	4 179 96	(420 04)
Gas and oil	4 250 00	4 250 00	4 028 53	(221 47)
Telephone	3 500 00	3 500 00	3 080 79	(419 21)
Insurance	34 500 00	34 500 00	34 906 72	406 72
Utilities	5 000 00	5 000 00	4 672 14	(327 86)
Parts and maintenance	19 900 00	19 900 00	19 125 78	(774 22)
Audit and legal	18 200 00	18 200 00	14 340 26	(3 859 74)
Training	3 000 00	3 000 00	75 00	(2 925 00)
Buildings and grounds	4 500 00	4 500 00	552 50	(3 947 50)
Miscellaneous	5 180 00	5 180 00	5 239 73	59 73
Capital outlay	97 165 00	97 165 00	51 669 31	(45 495 69)
Total expenditures	<u>254 195 00</u>	<u>254 195 00</u>	<u>207 971 28</u>	<u>(46 223 72)</u>
Excess (deficiency) of revenues over expenditures	(29 945 00)	(29 945 00)	(16 283 39)	13 661 61
Fund balance, April 1	<u>50 242 78</u>	<u>50 242 78</u>	<u>43 385 37</u>	<u>(6 857 41)</u>
Fund Balance, March 31	<u>20 297 78</u>	<u>20 297 73</u>	<u>27 101 98</u>	<u>6 804 20</u>

CAMPBELL, KUSTERER & CO., P.C.

CERTIFIED PUBLIC ACCOUNTANTS

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BAY CITY, MICHIGAN 48707

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AUDIT COMMUNICATION AND REPORT OF COMMENTS AND RECOMMENDATIONS

July 28, 2005

To the Fire Board
Lockport, Fabius, Park Township's Fire Department
St. Joseph County, Michigan

We have audited the financial statements of the Lockport, Fabius, Park Township's Fire Department for the year ended March 31, 2005. As required by auditing standards generally accepted in the United States, the independent auditor is required to make several communications to the governing body having oversight responsibility for the audit. The purpose of this communication is to provide you with additional information regarding the scope and results of our audit that may assist you with your oversight responsibilities of the financial reporting process for which management is responsible.

AUDITOR'S RESPONSIBILITY UNDER AUDITING STANDARDS GENERALLY ACCEPTED IN THE UNITED STATES

We conducted our audit of the financial statements of the Lockport, Fabius, Park Township's Fire Department in accordance with auditing standards generally accepted in the United States. The following paragraph explains our responsibilities under those standards.

Management has the responsibility for adopting sound accounting policies, for maintaining an adequate and effective system of accounts, for the safeguarding of assets, and for devising an internal control structure that will, among other things, help assure the proper recording of transactions. The transactions that should be reflected in the accounts and in the financial statements are matters within the direct knowledge and control of management. Our knowledge of such transactions is limited to that acquired through our audit. Accordingly, the fairness of representations made through the financial statements is an implicit and integral part of management's accounts and records. However, our responsibility for the financial statements is confined to the expression of an opinion on them. The financial statements remain the responsibility of management.

The concept of materiality is inherent in the work of an independent auditor. An auditor places greater emphasis on those items that have, on a relative basis, more importance to the financial statements and greater possibilities of material error than those items of lesser importance or those in which the possibility of material error is remote.

For this purpose, materiality has been defined as "the magnitude of an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would have been changed or influenced by the omission or misstatement."

An independent auditor's objective in an audit is to obtain sufficient competent evidential matter to provide a reasonable basis for forming an opinion on the financial statements. In doing so, the auditor must work within economic limits; the opinion, to be economically useful, must be formed within a reasonable length of time and at reasonable cost. That is why an auditor's work is based on selected tests rather than an attempt to verify all transactions. Since evidence is examined on a test basis only, an audit provides only reasonable assurance, rather than absolute assurance, that financial statements are free of material misstatement. Thus, there is a risk that audited financial statements may contain undiscovered material errors or fraud. The existence of that risk is implicit in the phrase in the audit report, "in our opinion."

To the Fire Board
Lockport, Fabius, Park Township's Fire Department
St. Joseph County, Michigan

In the audit process, we gain an understanding of the internal control structure of an entity for the purpose of assisting in determining the nature, timing, and extent of audit testing. Our understanding is obtained by inquiry of management, testing transactions, and observation and review of documents and records. The amount of work done is not sufficient to provide a basis for an opinion on the adequacy of the internal control structure.

SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies are described in Note 1 to the financial statements.

OTHER COMMUNICATIONS

Auditing standards call for us to inform you of other significant issues such as, but not limited to, 1) Accounting estimates that are particularly sensitive because of their significance to the financial statements or because of the possibility that future events affecting them may differ markedly from management's current judgments; 2) Significant audit adjustments that may not have been detected except through the auditing procedures we performed; 3) Disagreements with management regarding the scope of the audit or application of accounting principles; 4) Consultation with other accountants; 5) Major issues discussed with management prior to retention; and 6) Difficulties encountered in performing the audit.

We have no significant issues, regarding these matters, to report to you at this time. Audit adjustments were minimal, and are available to review.

GASB 34 IMPLEMENTATION

The Governmental Accounting Standards Board issued a new reporting model for governmental units which was required to be implemented for the fiscal year ended March 31, 2005. The implementation of this pronouncement for the Lockport, Fabius, Park Township's Fire Department began with the year ended March 31, 2005. The daily operations and recording transactions did not change significantly, however, the Fire Department is required to maintain additional records for the year end adjustments to the final presentation format.

COMMENTS AND RECOMMENDATION REGARDING INTERNAL CONTROLS/ COMPLIANCE/ EFFICIENCY

Our procedures disclosed no conditions that we would like to bring to your attention.

These conditions were considered in determining the nature, timing and extent of the audit tests to be applied in our audit of the Fire Department's financial statements and this communication of these matters does not affect our report on the Fire Department's financial statements, dated March 31, 2005.

SUMMARY

We welcome any questions you may have regarding the foregoing comments and we would be happy to discuss any of these or other questions that you might have at your convenience.

Sincerely,

Campbell, Kusterer & Co., P.C.

CAMPBELL, KUSTERER & CO., P.C.
Certified Public Accountants